

WINDOW6 / THERM6 Validation Research PMTG

Conference Call Notes

Thursday, July 14, 2011

3:00 – 4:30 p.m. ET

Chair: Joe Hayden, Pella Corporation

- 1) **Attending:** *Charlie Curcija, Willie du Pont, Joe Hayden, Christian Kohler, Ray McGowan*
- 2) **Follow-up from webinar presentation. Ray will post the July 6 presentation with error notations and the corrected presentations on the NFRC website and alert membership of the posting.**
- 3) **Final project report is 65% complete at this time. Estimate draft completion is August 19.**
- 4) **Project Report Evaluation forms were distributed to the PMTG, but do not have to be completed until the final report is available later towards the Fall Membership meeting.**
- 5) **Final recommendation to Research Subcommittee will not be made at the summer Membership meeting.**
 - **Final data being reviewed**
 - **Fall Membership meeting targeted for final recommendation**
- 6) **Next conference call will be August 23 @ 11 am-12.30 pm ET.**
- 7) **Adjourn.**

SCOPE:

As defined in Paragraph 3.7 of the 2007 Research Manual, the PMTG shall be responsible for:

- Overseeing all aspects of the project.
- Ensuring that the work described in the accepted bid is being done.
- Reviewing all data collected during the research work.
- Recommending to the proponent(s) any improvements or revisions necessary to the project.
- Providing status reports at each Research Subcommittee meeting.
- Reviewing and evaluating the final project report.
- Making a final recommendation to the Research Subcommittee when the PMTG members achieve consensus that the project has been completed.

This task group shall report to the Research Subcommittee.

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