



Draft Minutes

Ratings Committee

Thursday, December 1, 2005

Block Period: 8:00am – 12:30pm

Chair: *Roland Temple, VELUX-America, Inc. (Gary Curtis chaired)*

1. Gary Curtis called the meeting to order @ 9:15 am.
2. Deb Callahan and Ray McGowan recorded minutes.
3. Summer Membership Meeting, July 2005 Quebec City, Quebec, Canada minutes voice vote approved unanimously.

4. Reports

a. Labeling Subcommittee (Brad Schultz)

i. Ballot Review of Dynamic Glazing Label

Brad Schulz moved to approve, Chris Mathis seconded.

There being no discussion, move to vote – 31-0-0 motion approved.
Committee will take to the board/action on technical side before it can be implemented.

Darrell Smith has agreed to serve as vice-chair

b. Certification Subcommittee (Steve Strawn)

i. Steve Strawn moved and Joe Hayden seconded to approve Dynamic Glazing PCP Language Ballot. Motion approved 31-0-1. Committee will take to board before it can be implemented.

ii. Steve Strawn moved and Joe Hayden seconded to accept implementation schedule recommendation. Motion passes 31-0-3.

c. Non-Residential Products Subcommittee (Mike Manteghi) reported no action at this time.

d. PCP Revisions Ballot Review

i. Jessica Ferris reported.

B. Schulz reviewed ALI negatives to the PCP. Proposed resolutions accepted.

M. Falke negatives reviewed by J. Ferris.

Section 4.3.3.D (each plant or fabricator...) Need to clarify that it's one test per plant location. No objections to clarification.



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J. Hayden- Section 4.3.4. - need to define “entry door.” Replace “entry” with the word “swinging” door in PCP. Also, recommendation - Send language to Certification Subcommittee so S. Strawn (or he can assign to task group) can resolve sliding vs. swinging door terminology 50% opaque area issues.

Section B.6 - Required information: Requiring CPD Number on the temporary label - Implementation schedule would need to be developed for this change.

Discussion: This is a significant change to current process and a burden to the manufacturer.

- Recommend by G. Curtis- wait until next major revision to the temporary label to make this change. For now maintain it as an option for manufacturers.
- Move this issue to the Labeling Subcommittee to discuss and offer a recommendation.
 1. Establish an approximate timeline for modifications to labels/set a schedule that is predictable so manufacturers can plan for this.
 2. Need documentation from staff to support this change—i.e., # of requests from consumer for such information.
- The chair requested the minutes show that staff has a process to communicate program changes to manufactures, IAs, and simulators.

(Ray McGowan began recording minutes, Deb Callahan up to here)

- ii. John McFee and membership discussed John’s PCP negative regarding the 4-year certification cycle and 6-month grace period, Section 5.6., stating that the four-year certification period begins at the physical test completion date. After lengthy membership discussion, Joe Hayden moved and John McFee seconded to modify PCP recertification language clarifying the required recertification timing.

Motion passed 15-0-9.

- iii. John Hogan moved and Darryl Smith seconded to move the balloted PCP documents, with today’s edits, to the Board for final approval.

Motion fails 4-14-7.

- iv. Joe Hayden moved and Mike Thoman seconded that the PCP be edited per today’s edits and ballots and reballoted for the March 2006 membership meeting.

Motion passes 20-1-3.

5. Adjourned @ 11.40 am.